



Purchase Order

Dispatch via Print

*Sent to account
on 12/06/12
Alphonse*

Tanzania

PLOT 134-140
KINGSWAY/MAFINGA STREET
(OFF KINONDONI ROAD)
P.O. BOX 9182
DAR ES SALAAM
Tanzania
Tel: 266-8000
Fax: 266-8749

PO Number TZA10-0000011925	Date 14/02/2012	Revision	Page 1
Payment Terms Immediate	Freight / Incoterms DES	Ship Via Common	
Buyer Fina Masaro fina.masaro@undp.org	Phone Tel: Fax:	Currency USD	
Approver Yohana KIBHOLE			

Vendor: 0000001006
COMPUTECH ICS (T) LIMITED
PLOT 748 UN ROAD, UPANGA
P.O. BOX 33691
DAR ES SALAAM
Tanzania

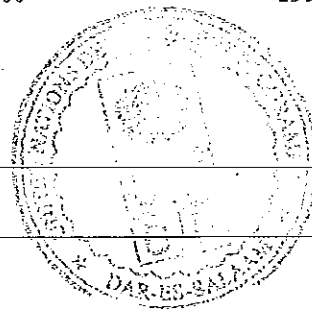
Ship To: PLOT 134-140
KINGSWAY/MAFINGA STREET
(OFF KINONDONI ROAD)
P.O. BOX 9182
DAR ES SALAAM
Tanzania

Tel: 266-8000
Fax: 266-8749

Bill To: PLOT 134-140
KINGSWAY/MAFINGA STREET
(OFF KINONDONI ROAD)
P.O. BOX 9182
DAR ES SALAAM
Tanzania
Tel: 266-8000
Fax: 266-8749

Ln-Sch	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1	44101701E	Printer HP P2055DN	1.00	EA	09/02/2012	242.00	242.00
2-1	43211502E	Dell Optiplex 390 SSF, Inter Core i3 2100 4GB 5000GB DVD RW, 20" TFT screen	2.00	EA	09/02/2012	772.20	1,544.40
3-1	43211503E	Dell latitude E5420 Intel i3 Core 2310 processor, 4GB, 320GB	3.00	EA	09/02/2012	928.80	2,786.40
4-1	43211711E	Scanner HP scanjet G3110	1.00	EA	09/02/2012	108.64	108.64
5-1	44101505E	Photocopier Canon ir2318 with tonner	1.00	EA	09/02/2012	1,512.00	1,512.00
6-1	44101505E	APC 650VA UPS	2.00	EA	15/02/2012	95.00	190.00

Authorized Signature





Purchase Order

Dispatch via Print

Tanzania

PLOT 134-140
KINGSWAY/MAFINGA STREET
(OFF KINONDONI ROAD)
P.O. BOX 9182
DAR ES SALAAM
Tanzania
Tel: 266-8000
Fax: 266-8749

Vendor: 0000001006
COMPUTECH ICS (T) LIMITED
PLOT 748 UN ROAD, UPANGA
P.O. BOX 33691
DAR ES SALAAM
Tanzania

PO Number TZA10-0000011925	Date 14/02/2012	Revision	Page 2
Payment Terms Immediate	Freight / Incoterms DES	Ship Via Common	
Buyer Fina Masaro fina.masaro@undp.org	Phone Tel: Fax:	Currency USD	
Approver Yohana KIBHOLE			

Ship To: PLOT 134-140
KINGSWAY/MAFINGA STREET
(OFF KINONDONI ROAD)
P.O. BOX 9182
DAR ES SALAAM
Tanzania

Tel: 266-8000
Fax: 266-8749

Bill To: PLOT 134-140
KINGSWAY/MAFINGA STREET
(OFF KINONDONI ROAD)
P.O. BOX 9182
DAR ES SALAAM
Tanzania

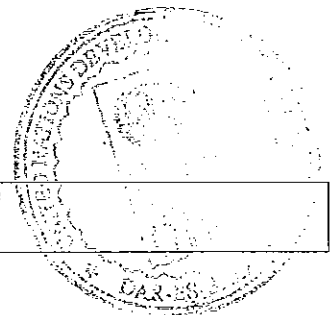
Tel: 266-8000
Fax: 266-8749

Ln-Sch	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
7-1	44101505E	HP Printer CP2025DN color	1.00	EA	15/02/2012	759.00	759.00

Reference: Quotation no: 3099/12 dtd 02/02/2012

Total PO Amount USD 7,142.44

Authorized Signature



BANK INFORMATION
 DIAMOND TRUST BANKMOSQUE ST
 A/C# USD 0401 759 026
 TZS 0401 759 018
 SWIFT:DTKE TZTZ

Tax Invoice

Date 22/05/2012

Page 1

Document No TIN00495

United Nations Development Programme.\$
 UNDP
 P. O. BOX 9182
 DAR ES SALAAM
 TANZANIA

Computech ICS (T) Ltd. Box: 38057 Tel: 2152024 Dar es Salaam Tanzania		Tin no 100-253-267 VRN no10-012912-L		Reference: LPO		
Code	Description	Quantity	Unit Price	Disc%	Tax	Nett Price
L2698A	HP Scanjet G3110 Photo Scanner	1.00	108.64		0.00%	\$108.64
DLL390MT	Dell Optiplex 390/4GB/320GB/Win7	2.00	772.20		0.00%	\$1,544.40
271932321	Dell Lat. 5420 i3-2310M/2.10GHz/2GB/320	3.00	928.80		0.00%	\$2,786.40
IR2318	Canon IR 2318 Photocopier	1.00	1,512.00		0.00%	\$1,512.00
AB-BK650MI	APC Back 650VA UPS	2.00	95.00		0.00%	\$190.00
CB495A	HP Color Laserjet CP2025DN Printer	1.00	759.00		0.00%	\$759.00
1050015	HP Printer P 2055DN				0.00%	\$242.00
REF: YOUR LPO NO. TZA10-0000011925 DATED 14/02/2012						

Goods belong to Computech Ics until fully paid for
 Received in good order.....

Prepared by: *[Signature]* Checked by:.....
 Date:

Sub Total	\$7,142.44
Discount @ 0.00%	\$0.00
Amount Excl Tax	\$7,142.44
Tax	\$0.00
Total	\$7,142.44

BB15C1F8D9D7838D9BC1E3424633E7D059A2F9A74/2205120839/03TZ740000868#11785026.00 0009_00001250

This is for Purpose of T.R.A. (Tanzania Revenue Authority) for VAT Electronic Signature Device (ESD) only

VAT in Tshs	
Total Invoice in Tshs	11,785,026.00

Copyright Pastel

Certified

[Signature]

19/06

Our Copy

C/O M P U T E C H

DELIVERY NOTE

No. 6011

TIN No. 100-253-267

VAT REG.No. 10-012-912-L

Date: 05-04-20012

Consignee: UNDP (Ininga) P.O. BOX 9182 DAR ES SALAAM		Customers Order No. TZA10-0000011925	Quotation No.
		Invoice No.	Date of Despatch

Package Ref. No.	Qty	Unit	Description	Serial/Part No.
①	02		Dell Optiplex 390 SFF core i3 2100/4GB/500GB/DVD RW with keyboard & mouse	7TTZVQ01 4PTZVQ1
②	02		Dell TFT Flat Screen Monitors	1CM-4R9S 1CQ-2YHB
③	02		APC Back-up UPS 650VA (BR650C1)	3B1135X38035 3B1126X4046
④	01		HP Color Laserjet CP2025DN Printer	ON1S369159
⑤	01		CANON i2318 PHOTOCOPIER	GUR84734
	01		Canon Toner (C-EXV14)	

Receive the above goods in good order and condition

Person Delivering the Goods or Service *delivered*
 Name: *Imth/By Benito (Engineer)* Signature: *[Signature]*

Good a Received By: *S.S. NJAWA (PAYEE ACCOUNTANT)*

I certify that I have checked and received the above mentioned goods or services. *[Signature]*

/C/O/M/P/U/T/E/C/H/

DELIVERY NOTE

No. 5954

TIN No. 100-253-267
 VAT REG No. 10-012-912-L

Date: 14/03/2012

Consignee: UNDP P.O. Box DAR ES SALAAM	Customers Order No. TZA10-0000011925	Quotation No.
	Invoice No.	Date of Despatch

Package Ref. No.	Qty	Unit	Description	Serial/Part No.
	03		DELL LAT. E5420 I3 core	CX8PKQ1
			LAPTOPS - WITH CARRY	CX9BLQ1
			CASE/BAGS - 3 pcs.	CX8VKQ1
			2GB DDR3 Ram - 3 pcs (Installed)	
01			HP LaserJet P2055DN	
			B/W Printer (CE459A)	CNCH99065

Receive the above goods in good order and condition

Person Delivering the Goods or Service

Name: Timothy Signature: *Timothy*

Good a Received By: *SHARON S. NJAWA* 0284636963

I certify that I have checked and received the above mentioned goods or services.

11925

Arusha
15/2



TANZANIA NATIONAL PARKS

OFFICE OF THE DIRECTOR GENERAL
P.O. BOX 3134, ARUSHA - TANZANIA

Ref. No. TNP/HQ/P.30/19

Date 02/02/2012

UNDP Project Manager
BOX 9182
DAR ES SALAAM

Dear Getrude,

**RE: PROCUREMENT OF OFFICE EQUIPMENT AND FURNITURE FOR
UNDP/TANAPA PROJECT IN IRINGA**

TANAPA/UNDP Project Office in Iringa is expected to commence its activities by the end of this February 2012. The Project has secured an office in Iringa without any basic furniture and equipment. The Project Coordinator and Accountant recently visited UNDP Offices in Dar es Salaam to liaise with UNDP officials on how to procure office furniture and equipment by following UNDP procedures. The UNDP Officers provided the two project personnel who are also TANAPA officers with a list of reliable suppliers of equipment and furniture.

After visiting the suppliers, the Project Coordinator and Accountant selected required furniture and equipment and prepared the attached analysis and recommendations for further action.

With this letter, we request your good Office to procure furniture and equipment on behalf of the project so that the project can take off without further delays.

Yours Sincerely,
TANZANIA NATIONAL PARKS

Dr. E. Dembe
For: DIRECTOR GENERAL

C.C: Project Coordinator

TANAPA/UNDP/GEF PROJECT – IRINGA OFFICE

ANALYSIS OF QUOTATIONS FOR THE EQUIPMENT AND FURNITURE FOR THE PROJECT OFFICE

INTRODUCTION:

The TANAPA/UNDP Project Coordinator and Accountant participated in a two day mission (1-2 February 2012) to identify the furniture and equipment for the project office located in Iringa town. All suppliers recommended by UNDP were visited and given a list of the items for them to provide quotations. Price comparison list and recommendation for the awards are as presented below:

A. EQUIPMENT SUPPLIERS:

Price comparison schedule for suppliers of equipment is as follows.

ITEM	SUPPLIERS				RECOMMENDED AWARD
	QTY	INFOSYS	SIMPLY COMPUTERS	COMPUTECH	
DELL LATITUDE E5420 - INTEL CORE I3-2310M (2.10GHz, 3MB) 4GB (2 x 2GB DDR3), 320GB, 14.0" HD (1366X768) Antiglare LED Backlick, INTREGATED FULL HD CAMERA AND MIC, DVDRW, WIRELESS, QWERTY BACKLIT KB - ANTIMICROBIAL, WINDOWS 7 PRO, B.TOOTH, 6 CELL, 3YRS NBD, DELL NYLON CARRY CASE, USB KEYBOARD AND MOUSE	3	\$ 3,335.20	\$ 2,781	\$ 2,786 ✓	✓
DELL OPTIPLEX 790 SMALL FORM FACTOR - Intel Core i3-2120 (3.30GHz, 3MB) 3GB (1X1GB & 1X2GB DDR3), 500GB, DVDRW SLIMLINE, INTERNAL SPKER, KEYB, MOUSE, 3YRS NBD INCLUDING ALL IN ONE STAND AND 19" DISPLAY (P1911)	2	\$ 2,211.15	\$1,610	\$ 1,544.40 ✓	✓
HP LASERJET CP2055DN PRINTER	2	\$ 916.76	\$773	\$759.00 ✓	✓
TOTAL		\$6,463.11	\$5,164	\$ 5,089.4	COMPUTECH

72405 T2A 04000 33205 T2A10 00071042 Ad 2 001459 00012

12

B: EQUIPMENT SUPPLIERS:

ITEM	QTY	SUPPLIERS		RECOMMENDED AWARD
		SIMPLY COMPUTERS	COMPUTECH	
HP LASERJET P2055 B/W PRINTER	1	\$ 260	\$ 242 ✓	
CANNON ir2318 PHOTOCOPIER WITH TONNER	1	\$ 1,490	\$1,512.00 ✓	
APC 650VA UPS	2	\$ 210	\$190 ✓	
HP SCANJET G3110 SCANNER	1	\$ 125	\$108.64 ✓	
TOTAL		\$ 2,085	\$2,052.64	

$$= 5,089.40 + 2,052.64 = 7,142.44\$$$

C: EQUIPMENT SUPPLIERS

ITEM	QTY	SUPPLIERS		RECOMMENDED AWARD
		SIMPLY COMPUTERS	COMPUTECH	
DELL M 410 PROJECTOR WITH 2000LUMENS	1	\$ 1,439		
TOTAL		\$1,439		SIMPLY COMPUTERS

C: FURNITURE AND FITTINGS

ITEM	SUPPLIERS				RECOMMENDED AWARD
	QTY	LIFE MATE	LIVING ROOM	CITY FURN	
Visitor Chair, fabric cushion	4	960,000/=	542,372/=	720,000/=	
Cabinet 4 draws	4	2,360,000/=	2,211,892/=	780,000/=	
Cabinet 2 doors large	2	1,120,000/=		780,000/=	
Executive chair, PC	1	790,000/=	758,474/=	380,000/=	
Executive Chair others	2	1,000,000/=	838,982/=	760,000/=	
Executive table, PC	1	1,490,000/=	1,313,560/=	936,000/=	
Executive table others	2	2,670,000/=	1,355,932/=	1,872,000/=	
Safe, medium	1	1,300,000/=	1,164,491/=	890,000/=	
Safe, small	1	860,000/=	247,710/=	465,000/=	
Secretary Chair	1	170,000/=	203,389/=	195,000/=	
Coffee table	2	450,000/=	593,220/=	758,000/=	
TOTAL		13,170,000/=	8,636,802/=	8,536,000/=	

D: FURNITURES AND FITTINGS

ITEM	QTY	SUPPLIERS		RECOMMENDED AWARD
		LIFE MATE	LIVING ROOM	
Filling Cabinet Glazed, small	2	1,180,000/=	1,110,168/=	
Filling Cabinet Glazed, med	1	690,000/=	1,152,542/=	
Sofa set, for Office	1	3,450,000/=	1,121,269/=	
TOTAL		5,320,000	3,383,979	
				LIVING ROOM

E: FURNITURES AND FITTINGS

ITEAM	QTY	SUPPLIER		
		LIVING ROOM	CITY FURNITURE	RECOMMENDED AWARD
Bench for visitors	2	762,710/=	604,000/=	
Secretary table	1	1,011,864/=	1,760,000/=	
TOTAL		1,774,574/=	2,364,000	LIVING ROOM

CONCLUSION:

A. For furniture the award should be as recommended in the last column above, so all the three suppliers, are hereby proposed to supply to the project bearing in mind that the quality is almost the same, we take price quoted as the decision rule.

B: For equipment the recommended award is based on lowest price quoted and the availability of the equipment.

The analysis and report has been prepared by;

1. Mr. Godwell Ole Meing'ataki Project Coordinator
2. Mr. Njama Shaaban Project Accountant

Pro Forma Invoice



PI No.: TLR HQ ZD 35
 Date: 02/02/2012
 Validity: 15 days
 VAT: 10-005814-W
 TIN: 100-175-436

www.livingroomlife.com
 info@livingroomlife.com
 T. +255 22 2865891/2
 F. +255 22 2866743
 M. 0762 500 555

Customer Details

Name: Shaban Njama Company: United National Development Program
 Address: Dar es salaam City:
 PO Box: Phone:
 Email: Mobile: 0784 696 369

S/N	Description	Specifications	Model	Qty	Unit Price	Total (T,Shs)
1	Secretarial Office Table	L- Shaped + Table Screen	HOD -9038R +	1	1,011,864	1,011,864
2	Secretarial Office Chair	Lumber Support Heavy duty steel base	AGH -894	1	203,389	203,389
3	Executive Table	Lshaped Mahogan Color	TLR 197	1	1,313,560	1,313,560
4	Executive Book Shelves	Upper Glass Door Mahogan Color	TR - 804G	1	673,728	673,728
5	Executive Chair	Lumber Support Havy duty base Material PU Black Color	VKM - 209	1	758,474	758,474
6	Executive Table	L - Shaped Meech Color	OD 34 + JT32 + CD300	2	677,966	1,355,932
7	Executive Chair	Lumber Support Havy duty Steel Base,Havy duty Cantilver Base Material Fabrick Balck Color	BS 779H	2	419,491	838,982
8	Full Heigh Cupbord	Upper Glass Door Beech Color	ST 437	2	555,084	1,110,168
9	Filling Cabinet	4Drawer Cabinet with Security Bar Grey	SW - 04FTB	2	550,847	1,101,694
10	Filling Cabinet	4drawer Cabinet without Security Bar - Grey Color	WS - 04FT 2	2	504,237	1,008,474
11	Visitor Chair	With Arm Rest Cantilver Base Material Fabrick Black Color	OZ - ML003	4	135,593	542,372
12	Cupboard	2Door Cabinet with Shelves -Grey Color	WS - 72	2	576,271	1,152,542
13	Safe	Digital	SCD 110SC	1	1,169,491	1,169,491
14	Safe	Digital	CS - 465	1	247,457	247,457
15	Air Port Chair	Aluminam Black Without PVC Bkck Color	G 103	2	381,355	762,710
16	Visitor Sofa	3Seater Black Material PVC	F 76	1	868,644	868,644
17	Visitor Chair	2Seater Black Material PVC	F 76	2	555,084	1,110,168
18	Coffee Table	Wooden	9908	2	296,610	593,220

Sub Total Exclusive Vat 15,822,869

Add Vat 18% 2,848,116

Total Inc Vat 18,670,985

Terms & Conditions

Delivery Period: Ex-stock
 Payment Terms: Before Delivery
 Delivery & Installation: Free within city limits
 Cheques Payable to: The Living Room Limited
 NB 3% Interest per month

Prepared by: Zuwena
 Checked by: Zamda

FREIGHT CHARGES AS WELL AS TRANSPORTATION & ACCOMMODATION COSTS OF OUR TECHNIANS FOR ASSEMBLING OF FURNITURE TO ANY UPCOUNTRY LOCATIONS ARE NOTE INCLUDED IN THIS QUOTATION. THESE COSTS WILL BE PROVIDED AS & WHEN REQUIRED BY OUR MALUED CUSTOMERS



LIFEMATE FURNITURE COMPANY (T) LIMITED

TIN No.106-931-135 VRN:40-002621-H

Plot21,Block20,Nyerere Road, P.O.Box70145,Dar es Salaam, Tanzania

Tel: +255 22 2861489

PROFORMA INVOICE

NO: P 0000710

Mr/Mrs: UNDP
Address:
Tel: 0767-666390

DATE: 1/2/2012

QTY	CODE	DESCRIPTION	RATE	AMOUNT
2	3035-912	Filing cabinet	590,000	1,180,000
1	3045-816	Filing cabinet	690,000	690,000
1	820c	office chair	170,000	170,000
4	890-1	office chair	240,000	960,000
4	GLT-10X-033	Cabinet	590,000	2,360,000
2	GLT-10X-40	Cabinet	560,000	1,120,000
3	6916	Executive Table	890,000	2,670,000
1	1820-816Z	Executive Table	1,490,000	1,490,000
1	271	Executive chair	790,000	790,000
2	333	Executive chair	500,000	1,000,000

This Proforma Invoice is valid for _____ weeks.

TOTAL

Amount in words: _____

Only

Customer's Signature

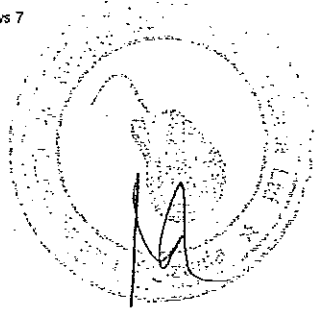
For: LIFEMATE FURNITURE CO.(T)LTD.

*** Proforma Invoice

TO: UNDP
P.O. Box
Dar es Salaam
Tanzania

219375	1-Dec-2011	
PI No.	DATE	Attn
Tel No.:	Fax No.:	Reference

QTY	DESCRIPTION	PRICE	TOTAL
3	<p>Dell Latitude E5420 ; Standard Base Base Option : Express card Processor : One Intel Core i3-2310M (2.10GHz, 3MB cache, Dual Core) Display : 14.0in HD (1366X768) AntiGlare LED-backlit Palmrest : Fingerprint Reader Dual Point Camera : Integrated Full HD Camera with Microphone Camera : Software for Integrated Camera (Only for standard Base) LCD Back Cover : Back Cover Documentation : English, Danish, Dutch, Finnish, French, Norwegian, Swedish Shipping Docs Memory : 4GB (2x2GB) 1333MHz DDR3 Dual Channel Hard Drive : 320GB Serial ATA II (7,200 Rpm) Windows Live Optical Drive : DVD +/-RW Drive Optical Software : PowerDVD Software for Vista Home Premium and Ultimate, Optical Drive : Roxio Creator 10.3 Software Power Supply + Power Cord : UK/Irish 65W AC Adapter with UK/Irish Power Cord Battery : Primary 6-cell 60WHR Carry Case : Nylon Black Carrying Case for 15.6in Laptops Labels : Intel Core Label B2 Wireless : Dell 375 Bluetooth Card Wireless Card : EMEA Intel Centrino Advanced-N 6205 (802.11 a/b/g/n) Half Mini Card Keyboard : Internal UK/Irish Qwerty Backlit Dual Pointing Keyboard (antimicrobial) Software Driver : Latitude E5420 Diagnostics & Drivers Operating System : English Genuine Windows 7 Professional (32Bit OS) OS Media : MUI Windows 7 Professional (32Bit OS) 3Yr Basic Warranty - Next Business Day</p>	\$927	\$2,781
2	<p>Dell optiPlex 390 DT : Standard Base Desktop Chassis Processor : Intel Pentium G840 (2.80GHz, 3MB) E-Star : No Advanced Energy Settings Ship Accessory : UK/Irish Docs with UK Power Cord Ship Mod : OptiPlex Pentium Dual Core 1 Memory : 4GB (1x4GB) 1333MHz DDR3 Non-ECC Hard Drive : 500GB 3.5inch Serial ATA III (7,200 Rpm) Hard Drive Optical Software : PowerDVD Software Optical Drive : 16XDVD+/-RW Drive Optical Software : Roxio Starter Software Display : 19in E1911 UK/Irish Black Wide E-Series (1440x900) Mice : Mouse Pad with Dell Logo Mice : Dell Optical (Not Wireless), Scroll USB (3 buttons scroll) Black Mouse Keyboard : UK/Irish (QWERTY) Dell KB212-B QuietKey USB Keyboard Black Operating System : English Genuine Windows 7 Professional (32Bit OS) MS Media : Windows 7 Professional (32Bit OS) Resource DVD Operating System Recovery Dell Backup and Recovery Manager for Windows 7 3Yr Basic Warranty - Next Business Day</p>	\$805	\$1,610
2	<p><u>APC 650VA UPS</u> Warranty: Two years APC Warranty</p>	\$106	\$210
1	<p><u>Hewlett G3110 Scanner</u> Warranty: One year HP Warranty</p>	\$125	\$125
1	<p><u>Hewlett Packard CP2025DN Printer</u> Warranty: One year HP Warranty</p>	\$773	\$773
1	<p><u>Hewlett Packard P2055 Printer</u> Warranty: One year HP Warranty</p>	\$260	\$260
1	<p><u>Canon Ir2318 Photocopier with Toner</u> Warranty: One year Canon Warranty</p>	\$1,490	\$1,490
1	<p><u>Panasonic FX-701 Fax Machine</u> Warranty: One Year Panasonic Warranty</p>	\$300	\$300
1	<p><u>Dell M410 Projector with 2000 Lumens</u> Warranty: Two Years Dell Warranty</p>	\$1,439	\$1,439
PLEASE MAKE CHEQUES PAYABLE TO:		SUBTOTAL	\$8,988
Simply Computers (T) Ltd		VAT 18%	
P.O. Box 22775			
Dar es Salaam, Tanzania		Total Payable	\$8,988
TERMS: Available instock, immediate delivery			
Payment to be made upon Delivery of Goods			



1

COMPUTECH INSPIRED TRUSTED

www.computechlimited.com
KENYA • TANZANIA • UGANDA • RWANDA

Computech ICS (T) Ltd
#746, UN Road, Upanga.
P.O. Box 38057, Dar es Salaam
Tel: +255 22 215 0167 / 215 2024
Fax: +255 22 215 1815
Email: antonette@computech-ics.co.tz

and **Customer**
 Attention:
 Company: UNDP
 Tel:
 E-mail:

Quotation

OUR REF COMPUTECH/T3099/12

DATE: 02nd February, 2012

YOUR REF Email

Part No	Part Description	QTY	Unit Price	TOTAL
LAPTOP	Dell Latitude E5420 Intel I3 Core 2310 Processor, 4GB, 320GB 14.0"Camera and MIC DVD RW Bluetooth 6CEll Windows 7 Prof and carrying Case with 3Years Warranty	3	928.80	2,786.40
	Dell Optiplex 390SFF	2	772.20	1,544.40
	Intel Core I3 2100 4GB 500GB DVD RW Speaker Keyboard Mouse Windows7 Prof. 3Years Warranty with 20" TFT Screen			
	APC 650VA UPS	2	95.00	190.00
	HP G3110 Scanner	1	108.64	108.64
	HP CP2025DN Color Printer	1	759.00	759.00
	HP P2055DN B/W Printer	1	242.00	242.00
	Canon Ir2318 Photocopier with Toner	1	1,512.00	1,512.00
	Panasonic FX-711 Fax Machine	1	215.00	215.00
	Epson EB S9 Projector (2500Lumens)	1	799.20	799.20

SUB TOTAL	8,156.64
18% VAT	488.92
GRAND TOTAL IN USD	8,645.56

Terms & Conditions:

- 1 Payment : 100% Advance
- 2 Validity:15Days
- 3 Delivery :Within 3-5Days
- 4 Warranty : 3YEars on the Computers and laptops,2years on UPS and 1Year on the rest items

Kind Regards,

Antonette Almeida
Account Manager



INFOSYS IPS (T) LTD
 Off Kinondoni Road
 Mwindu Lane Street
 Plot 17, Block 186030
 P. O. Box 7518
 Dar es Salaam, Tanzania

Tel: 255 22 2664221/2
 255 22 2664219
 Fax: 255 22 2664220
 Email: sales@infosys.co.tz

www.infosys.co.tz

Date: 2/2/2012

TIN: 100-206-889

VBN:10-009127-Y

PROFOMA INVOICE

Customer Details:

UNDP
 P.O. Box 9182
 Dar Es Salaam

P/Invoice No.
 INFO/UNDP/SEVERAL ITEMS/FEBRUARY/2012/AM/2

EXCHANGE RATE: 1,623.20

Item	Description	Qty	Unit Price in US \$	Total Price in US \$	DELIVERY SCHEDULE
1	DELL LATITUDE E5420 - INTEL CORE I3-2310M (2.10GHZ, 3MB) 4GB (2 x 2GB DDR3), 320GB, 14.0" HD (1366X768) Antiglare LED Backlit, INTEGRATED FULL HD CAMERA AND MIC, DVD RW, WIRELESS, QWERTY BACKLIT KB - ANTIMICROBIAL, WINDOWS 7 PRO, 8.Tooth, 6 CELL, 3YRS NBD, DELL NYLON CARRY CASE, USB KEYBOARD AND MOUSE	3	1,111.73	3,335.20	3 DAYS
2	DELL OPTIPLEX 790 SMALL FORM FACTOR - Intel Core I3-2120 (3.30GHZ, 3MB) 3GB (1X1GB & 1X2GB DDR3), 500GB, DVD RW SLIMLINE, INTERNAL SPK, KEYB, MOUSE, 3YRS NBD INCLUDING ALL IN ONE STAND AND 19" DISPLAY (P1911) --	2	1,105.58	2,211.15	3 DAYS
3	HP SCANJET 5590 SCANNER	1	539.80	539.80	3 DAYS
4	HP LASERJET P2055DN PRINTER	2	458.38	916.76	IN STOCK
5	DELL PROJECTOR 12105 VALUE	1	836.23	836.23	3 DAYS
				Sub. Total	7,839.15
				VAT 18%	412.70
				Grand Total In US \$	8,251.86

Name :Atupela Masalu The capacity of Sales Executive

Contacts: Tel: +225 22 2664219/221/222

Fax: +255 22 2664220

Mob: 0767 686623

Email: atupela@infosys.co.tz

Web: www.infosys.co.tz

Signature of Tenderers _____
 Duty authorized to sign Tender for and on behalf of INFOSYS IPS (T) LTD

Date: February 2, 2012

Note: In case of discrepancy between unit price and total, the unit price shall prevail

"We confirm that the Goods offered are new and fully meet the required specification detailed above"

2.0 WARRANTY AND AFTER SALE SUPPORT OFFERED

Computer systems and peripherals offered have the following warranty:-

- * Computers system units have 36 months warranty (12 months back to base warranty labor & Parts and 24 months parts only)
- * Computers Laptop have 36 months warranty (12 months back to base warranty labor & Parts free and 24 months parts only)
- * Computers system unit and laptop have 36 months warranty (12 months back to base warranty labor & Parts free and 24 months parts only)
- * Computer Monitor, UPS, Flash memory and Printers have 12 months (labor & parts free warranty)

This warranty is in effect from the date of delivery of goods at the customer's site. During the warranty period INFOSYS IPS (T) LTD will repair/replace any defective part free of charge (with the exception of exchangeable media and other consumables e.g printer drum kit, toner ups batteries etc) caused by faulty material or workmanship.

However INFOSYS IPS (T) LTD will not repair / replace any parts / equipment which is damaged /faulty due to negligence of the user, improper care, lack of or due to unsuitable operating conditions.

3.0 INFOSYS IPS (T) LTD TERMS AND CONDITIONS

a) Validity: This offer shall remain valid for a period of 45 days after the date of submissions. However, it may be confirmed by contacting the undersigned

b) Terms of Payment: 100% Advance Payment before delivery

c) Delivery: The Delivery period to the Named destination(s) from receipt of award of contract will be as explained on the delivery schedule

d) Installation & Configuration

INFOSYS IPS (T) LTD will install all computer hardware and peripherals at no extra cost to ensure that they are working properly.(free at DSM site only)

4.0 BANK DETAILS (Dollar Account)

Bank Name: NATIONAL BANK OF COMMERCE LIMITED
 Vender name: INFOSYS IPS (T) LTD
 Bank Account Number: 011105007493
 Swift Code: NLCBTZTX
 BRANCH: CORPORATE BRANCH
 BOX 1863
 DAR ES SALAAM,
 TANZANIA

BANK DETAILS (TZS Account)

Bank Name: NATIONAL BANK OF COMMERCE LIMITED
 Vendors Name: INFOSYS IPS (T) LIMITED
 Bank Account Number : 011103023021
 Swift Code: NLCBTZTX
 BRANCH: CORPORATE BRANCH
 BOX 1863
 DAR ES SALAAM,
 TANZANIA

All Correspondence should be addressed to the General Manager



Dell | Authorized Service Provider

Yonah Samo

From: Philippe Poinot
Sent: Wednesday, February 15, 2012 11:51 AM
To: Yonah Samo; Maryline Orsini; Gertrude Lyatuu; Gloria Kiondo
Cc: Louise Chamberlain; Titus Osundina
Subject: RE: Approval is Requested for Requisition ID "0000010064" Business Unit "TZA10"
Attachments: Philippe Poinot.vcf

Thanks to all of you for those clarifications. I am glad we picked this case as it can help us fine tune our SOPs and at the same time improve our services to Government with project implementation.

Just to remind everyone, there are two ways for us to help with procurement (goods or services) on a nationally executed project and let me share with you how I would like to see things operate in the new office structure:

The first one is the direct payment: in this case, authorized government project personnel shop around using government procedures, obtain a valid PO or signed contract from their respective Government authority, and submit a Request for Direct Payment by UNDP to the selected vendor (if necessary, Titus will circulate again the standard form to be used). Upon receipt of the request, Practice Specialists validate that the activity is in the workplan, and pass the ball to Project management Support (Gloria) who initiates a non-Po voucher for payment. Procurement unit is not involved. Government rules apply.

The second one is procurement by UNDP, upon receipt of a written request from the authorized government project personnel: In such case, Practice Specialists validate the request and pass it on to Project Management Support (Gloria) for finalization of detailed specs or TORs and final validation by the client (the project). When this is done, procurement unit comes in and UNDP rules and procedures apply. For complex procurement, procurement unit will need to work with Project Management Support upfront to ensure that specifications and TORs are designed in a way that will ensure both value for money and successful procurement process. And of course both Procurement Unit and Project Management Support will make sure that the client is informed/involved at every steps of the process, in line with the NEX spirit and our capacity development mandate. Final PO by UNDP should only be made when the client has confirmed his okay with the outcome of the process.

Our final SOPs should be discussed and agreed upon along those lines, taking into consideration your suggestions. I also would like us to set up benchmarks for ourselves and our client, such as 5 business day turn around on a request for direct payment, and 20 business days for a simple request for procurement process, etc. etc. I have asked Maryline, Gloria and Samo to develop the necessary tracking tools to help us follow-up on all received requests.

For the case below, it seems that we had a mix of the two. It was a request for procurement by UNDP that was handled as a direct payment with no involvement of procurement unit. In the interest of time and effectiveness, and since it involves small amounts, I would suggest we let it go and approve the said requisition and PO.

Thank you.

Philippe

-----Original Message-----

From: Yonah Samo
Sent: Wednesday, February 15, 2012 11:20 AM
To: Louise Chamberlain
Cc: Gertrude Lyatuu; Maryline Orsini; Philippe Poinot

Subject: RE: Approval is Requested for Requisition ID "0000010064" Business Unit "TZA10"

Dear Louise,

Just want to clarify that I did not accompanied the team but provided them with the names and address of suppliers upon request. This is after have been informed that items are not available in Iringa. The rest are correct as reported.

Thanks.
Samo.

-----Original Message-----

From: Louise Chamberlain
Sent: Wednesday, February 15, 2012 9:15 AM
To: Maryline Orsini; Philippe Poinot
Cc: Gertrude Lyatuu; Yonah Samo
Subject: RE: Approval is Requested for Requisition ID "0000010064" Business Unit "TZA10"
Importance: High

Dear Maryline,

I confirm Gertrude's and my understanding that this is a request for full UNDP procurement action on the Government's behalf, as also stated in the letter. The counterparts are aware that UNDP's process is followed when they request us to procure, as this was advised in our introductory meeting.

The attached submission should be considered as recommendations or draft specifications. We also note that Samo accompanied them in the identification of suitable furniture with "suppliers recommended by UNDP" and should be well aware of their needs, upon which UNDP can now initiate competitive process.

We also note that the trip to Dar es Salaam was explained in part by unsuccessful procurement by TANAPA in Iringa; thus I interpret the attachments merely as thorough research on their part.

I trust you will take further procurement action accordingly.

Many thanks
Louise

) -----Original Message-----

From: Maryline Orsini
Sent: Tuesday, February 14, 2012 4:55 PM
To: Philippe Poinot
Cc: Louise Chamberlain; Gertrude Lyatuu; Yonah Samo
Subject: RE: Approval is Requested for Requisition ID "0000010064" Business Unit "TZA10"

Dear Philippe,

As per your request, kindly find attached the supporting documents related to this requisition.

Best regards,

Maryline

-----Original Message-----

From: Philippe Poinot
Sent: Tuesday, February 14, 2012 4:14 PM
To: Maryline Orsini
Subject: RE: Approval is Requested for Requisition ID "0000010064" Business Unit "TZA10"

de quoi s'agit-il alors?

-----Original Message-----

From: Maryline Orsini
Sent: Tuesday, February 14, 2012 4:08 PM
To: Philippe Poinot
Subject: RE: Approval is Requested for Requisition ID "0000010064" Business Unit "TZA10"

Je ne suis pas au courant de cette requisition. Le PO pour Living Room est déjà emis (meme si budget error pour le moment) et la requisition correspondante etait No. 10052.

-----Original Message-----

From: Philippe Poinot
Sent: Tuesday, February 14, 2012 3:33 PM
To: Maryline Orsini
Subject: FW: Approval is Requested for Requisition ID "0000010064" Business Unit "TZA10"

city furniture or living room?

-----Original Message-----

From: psagent-UNDPP1FS-donotreply@undp.org [mailto:psagent-UNDPP1FS-donotreply@undp.org]
Sent: Tuesday, February 14, 2012 1:38 PM
To: Savinus Kessy; Philippe Poinot
Subject: Approval is Requested for Requisition ID "0000010064" Business Unit "TZA10"

A requisition has been entered which requires your attention.

Requester: gemma.aliti
Business Unit: TZA10
Requisition ID: 0000010064
Requisition Name: CITY FURNITURE
Date: 2012-02-14

You can navigate directly to the approval page by clicking the link below.

https://finance.partneragencies.org/psp/UNDPP1FS/EMPLOYEE/ERP/c/PV_MAIN_MENU.PV_REQ_APPROVAL.GBL?Action=U&BUSINESS_UNIT=TZA10&REQ_ID=0000010064